

2 . In order to continue receiving benefits...

● **Genkyo Todoke (Family Status Reports)**

You must submit *Genkyo Todoke* to continue receiving benefits.

This report must be submitted to determine whether or not a family is eligible to receive child allowance benefits. Please note that families that do not submit a family status report will not receive benefits as of June of the current year.

【 **Supplementary Documents to be Submitted with Your Family Status Report**】

- Health Insurance Card (*Hokensyo*)
- Individuals that did not live in their current municipality on January 1 of the current calendar year must submit a proof of earnings document issued by the municipality to which they were previously registered.
- Applicants may be asked to submit additional documents not listed here.

3. You must notify the City Hall for the following circumstances:

- 1 . You are no longer raising the child.
- 2 . Your or the child's address changed within Ginowan city.
- 3 . Your name, or the name of the child, changed.
- 4 . You are appointed as a '*Hubo Shitei Sha*' (a guardian) of the child by his/her parent(s) who live(s) outside Japan.

Income Restrictions

Number of dependents	Net Income	Estimated Gross Income
0	6,220,000	8,333,000
1	6,600,000	8,756,000
2	6,980,000	9,178,000
3	7,360,000	9,600,000
4	7,740,000	10,021,000
5	8,120,000	10,421,000

※ Estimated gross incomes in this chart are calculated based on net income restrictions.

Individuals or families with incomes higher than those listed in the applicable portion of the table are not eligible to receive child allowance. They may, however, apply to receive a monthly stipend of 5000 yen per child.

Donation

If you would like to donate some or all of your benefits to Ginowan City Hall, please let us know. Your donation will be used to provide support for children.



NOTE: This English version is not an official translation of the original Japanese version. Ginowan City Hall and its translators will individually or jointly accept no responsibility or liability for damage or loss caused by any error, inaccuracy, misunderstanding, or changes with regard to this translation.

Guide to Child Allowance (*Jido Teate*) 児童手当



Make sure to submit a 'genkyo todoke' (family status reports) by the end of June each year!

◆ You must apply for Child Allowance within 15 days from the day after the child is born, or you move to Ginowan city. The payment of the allowance will begin a month after the application is made. Please note those who submit late applications cannot claim benefits they would have received had they applied earlier.

☆ The allowance will be made 3 times a year!
10th Feb (for Oct, Nov, Dec, Jan)
10th June (for Feb, Mar, Apr, May)
10th Oct (for Jun, Jul, Aug, Sep)

☆ Notification is required in the following cases:

- ★ Your or the child's address changed.
- ★ You are no longer raising the child.
- ★ You or your spouse became, or were retired from, a government worker.
- ★ Due to birth or death, the number of children for whom the allowance applies changes.

Jido Katei Ka (Children and Family Division),
Ginowan City

TEL: (098) 893-4411

~Child Allowance~

1 . Eligibility

Individuals that are raising children who have not yet graduated from junior high school (eligibility period is from 0 years old ~ March 31 after the child's 15th birthday).

2 . Allowance amount

Age	Amount of allowance per month (for one child)
under age 3	¥15,000(for all children)
Age 3 – before finishing primary school	¥10,000 (first/second child) ¥15,000円(third child and above)
Junior high school students	¥10,000(for all children)

※Applicants whose income is greater than the eligibility limit can still receive a stipend of 5,000 yen a month.

※In the case of individuals/families with 3 or more children, a child is considered the “third child” if he/she is the third child out of children in the family that have not yet graduated high school (children who are not yet 18 years old by March 31st of the fiscal year.)

3. Time of payment

Benefits are paid out 3 times a year, in February, June and October.

4. If you would like to make the child's school meal fees directly collectable from the child allowance, please let us know.



Eligibility Requirements



1. As a general rule, individuals/families must be raising **children living in Japan** to qualify. (Individuals/families with children studying abroad must meet established requirements in order to qualify.)
2. In the event that the child's parents are separated as a result of divorce proceedings, priority will be given to the parent who lives with the child.
3. In the event that the parents of the child are living abroad, the designated guardians of the child will receive child allowance benefits.
4. If the child in question is being cared for by a guardian, that guardian will receive child allowance benefits.
5. If the child is being cared for by a child welfare institution or has been placed in foster care, benefits will be paid to the institution or foster parents, respectively.

1 . In order to receive an allowance

●Apply for an allowance

If you meet the eligibility criteria to receive child allowance benefits due to a birth or a child's change of residence, you will need to submit an application form (認定請求書 *nintei seikyuu sho*) at the appropriate window of your local municipal office. Government workers should enquire at their place of employment.

If you meet the necessary criteria, you will receive benefits from the month after your successful application.

【Required Documents】

- A copy of the Health Insurance Card of the applicant
- If the applicant changed residences since Jan 1 of the current year, he/she will need a proof of earnings statement for child allowance benefit recipients (児童手当用所得証明書 *kodomo teate iyuu shotoku shomeisho*)
- Other documents may be required if necessary (ex. a copy of the bank book of the account to which the allowance is transferred).

Please make your application within 15 days after the child is born, or you move to Ginowan City.

Please be advised that, as a general rule, those who submit late applications cannot claim benefits they would have received had they applied earlier.

※You need to make an application in the following cases:

1. Your child was born.
2. The number of your children for whom the allowance applies changed.
3. You moved to a different city, or town.
4. You became, or were retired from, a government worker.



You must submit a *genkyo todoke* (Family Status Reports) by the end of June each year.